

**MINUTES OF THE WELLFLEET CULTURAL COUNCIL**  
**July 18, 2011**  
**WELLFLEET PUBLIC LIBRARY, 6:30pm**

**Present:** Tom Cole, Martha Carroll (Corresponding Secretary), Heather Draz, Gigi Ledkovsky, Ennie McDonald, Janet Morrissey (Recording Secretary), Polli-Jo Moryl (Treasurer), Kim Shkapich (Chair), Elisabeth Smith

**Absent:** Katie Hickey, Janet Lesniak (Publicist)

The chair called the meeting to order at 6:38pm.

**Meeting Minutes**

Ms. Morrissey moved to approve the May 9, 2011 meeting minutes as written; Ms. Ledkovsky seconded the motion; the motion carried 9 yes, 0 no.

Ms. Ledkovsky moved to approve the corrected June 13, 2011 meeting minutes; Ms. Smith seconded the motion; the motion carried 9 yes, 0 no.

**Election of Officers**

Council members agreed to postpone elections until the August meeting.

**Recording Secretary Report**

A reimbursement request was received from Ellen Anthony. The request was turned over to the treasurer for processing.

**Liaison/Attendee Report**

Ms. Shkapich will attend the August 4 African Dance and Drum performance in Ms. Morrissey's place.

**Reappointments/Resignations**

Ms. Carroll was reappointed to the Council, and she was sworn in. Ms. Weegar was appointed to the Council. Ms. Moryl is resigning from the Council because she is moving out of the area. Ms. Morrissey will remain on the Council until new officers are elected at the August meeting.

**OLD BUSINESS**

**Year-End Review and Future Goals**

Members discussed strategies for identifying and recruiting new members, generating a press release calling for new members, and compiling an orientation packet for new members. Organizational development goals and Massachusetts Cultural Council (MCC) record keeping requirements were also reviewed.

In preparation for writing a new member press release, Ms. Shkapich asked Council members to prepare a sentence describing the importance of the Council, and bring it to the next meeting.

**Cultural Council e-mail Address**

The Council has a new e-mail address: [wellfleetculturalcouncil@gmail.com](mailto:wellfleetculturalcouncil@gmail.com)

**NEW BUSINESS**

**FY2012 Planning and Event Calendar**

Ms. Ledkovsky presented for discussion a draft FY2012 planning and event calendar. The calendar will be revised to incorporate member suggestions, and discussed further at the next meeting.

**Revised Job Descriptions**

Ms. Shkapich presented for discussion revised and expanded Council job descriptions. Discussion was tabled until the next meeting to give Council members an opportunity to review her recommendations.

**September Grant Writing Workshop**

Ms. McDonald moved that the grant writing workshop be held on Saturday, September 24; Ms. Moryl seconded the motion; the motion carried 9 yes, 0 no.

Ms. Ledkovsky volunteered to coordinate the workshop. Ms. Carroll suggested Ms. Ledkovsky create a checklist of tasks that could be used for future workshops. Ms. Shkapich will contact Cultural Councils in neighboring towns to gauge their interest in holding a joint workshop, and she will also contact MCC about sending a representative to the workshop.

Ms. McDonald left the meeting at 7:45pm.

**Next Meeting**

The next meeting of the Wellfleet Cultural Council will be held on Monday, August 8 at 6PM, at the Council on Aging.

**Adjournment**

The meeting was adjourned by consensus at 8:06 pm.

*Respectfully submitted by Janet Morrissey, Recording Secretary*